



Hemtack

# ENGINEERING CHANGE ORDER

REQUEST DATE	9/1/2022	REQUESTED BY	H. AMEZQUITA	REQUESTED RELEASE DATE	9/2/2022	ECO #	<b>ECO-00075</b>
AFFECTED PRODUCT LINES	MOTORIZED CELLULAR SHADES (949)						
REASON FOR CHANGE	DISCONNECT RECHARGEABLE BATTERY PACK PROCEDURE AND RELEASE NEW INSTRUCTION SHEET PART NUMBER						
DESCRIPTION OF CHANGE	BATTERY PACK MPMI1392 DOES NOT HAVE AN "OFF" FUNCTION. CUSTOMER MUST CONNECT RECHARGEABLE BATTERY PACK BEFORE INSTALLATION. THIS IS NECESSARY TO PREVENT UNINTENDED MOTOR ACTIVATION AND POTENTIAL PREMATURE BATTERY DEPLETION.						
COST IMPACT	N/A						
DOCUMENT / PART NUMBER	OLD REV	NEW REV	DOCUMENT/ PART DESCRIPTION	CHANGE DESCRIPTION	FORM, FIT, OR FUNCTION AFFECTED <small>Yes, or No</small>	PART DISPOSITION <small>(USE AS IS) (REWORK) (SCRAP) (OBSOLETE) (RETURN TO VENDOR) (OTHER)</small>	
MEIN0303	-	1	INSTR SHEET, 8.5 X 11 949 BATT PACK CONN, ENG-SPA-FR	NEW PART NUMBER RELEASE	NO	N/A	
N/A	-	-	MOTORIZED CELLULAR SHADES (949) ASSEMBLY, PROGRAMMING AND PACKAGING PROCEDURE	DISCONNECT MOTOR CABLE FROM BATTERY BEFORE PACKAGING FOR ALL MOTORIZED CELLULAR SHADES (949) AND INCLUDE RECHARGEABLE BATTERY PACK CONNECTION INSTRUCTION SHEET (MEIN0303) INSIDE EACH BOX	NO	N/A	
ADDITIONAL INFORMATION	<b>THIS INSTRUCTION SHEET WILL BE TEMPORARILY ADDED AT THE FACTORY UNTIL WE DEplete CURRENT INVENTORY OF MOTORIZED CELLULAR SHADES (949). FOR FUTURE PURCHASE ORDERS OF MOTORIZED CELLULAR SHADES (949), SHADE MANUFACTURER WILL INCLUDE THIS INSTRUCTION SHEET ON EACH PIECE.</b>						
<b>AFFECTED DOCUMENTS / PROCESSES (CHECK ALL THAT APPLY)</b>							
BOM / CONFIG	<input type="checkbox"/>	PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	QC CHECKLIST	<input checked="" type="checkbox"/>	PART DRAWING	<input type="checkbox"/>
				ASSEMBLY DRAWING	<input type="checkbox"/>	INSTR SHEET	<input checked="" type="checkbox"/>
						PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>
						WORK INSTRUCTIONS	<input checked="" type="checkbox"/>
<b>ECO APPROVALS ROUTING</b>							
APPROVER	APPROVAL REQUIRED	APPROVER NAME	APPROVAL STATUS	APPROVED ON	NOTES		
PHASE II MANAGEMENT (US - DL)	<input checked="" type="checkbox"/>	T. DAVIDSON	APPROVED	09/01/22			
PHASE II PROD DEV (US - NY)	<input checked="" type="checkbox"/>	L. HUNT	APPROVED	09/21/22			
MANAGEMENT (MX)	<input checked="" type="checkbox"/>	L. MONTEJO	APPROVED	09/01/22			
QC / ENG (MX)	<input checked="" type="checkbox"/>	H. AMEZQUITA	APPROVED	09/01/22			
IT (MX)	<input type="checkbox"/>	E. CASTELLANOS	APPROVED	09/01/22			
PRODUCTION (MX)	<input type="checkbox"/>						
MATERIALS (MX)	<input type="checkbox"/>						

**ACTIONS REQUIRED**

BOM / CONFIG	<input type="checkbox"/>	WILL BE MODIFIED BY IT (MX)
PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
QC CHECKLIST	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PART DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
ASSEMBLY DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
INSTR SHEET	<input checked="" type="checkbox"/>	WILL BE MODIFIED PHASE II (USA)
PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
WORK INSTRUCTIONS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)

**PICTURES, DRAWINGS, ETC.**

# Connect the Battery Before Installing or Attempting to Operate the Shade

[To eliminate the possibility of unintended motor activation in transit, the motor has been disconnected from the rechargeable battery]

# Conecte la batería antes de instalar o intentar operar la persiana

[Para eliminar la posibilidad de activación accidental del motor en tránsito, el motor se ha desconectado de la batería recargable]

# Connectez la batterie avant d'installer ou de tenter de faire fonctionner le store

[Pour éliminer la possibilité d'activation accidentelle du moteur pendant le transport, le moteur a été déconnecté de la batterie rechargeable]

**Step 1.** Remove the left end cap from the head rail

**Paso 1.** Retire la tapa del extremo izquierdo del riel superior

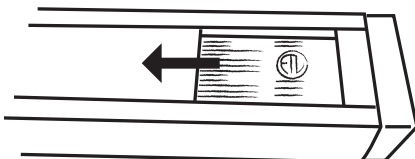
**Étape 1.** Retirez le capuchon de l'extrémité gauche du rail supérieur



**Step 2.** Slide the head rail cover to the left to allow access to the motor & battery compartment – note that the battery is on the right side of the head rail

**Paso 2.** Deslice la cubierta del riel superior hacia la izquierda para permitir el acceso al compartimiento del motor y la batería; tenga en cuenta que la batería está en el lado derecho del riel superior

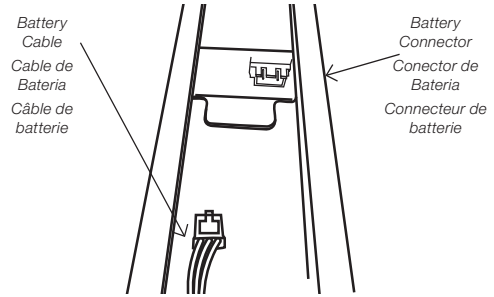
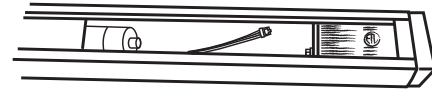
**Étape 2.** Faites glisser le couvercle du rail supérieur vers la gauche pour permettre l'accès au moteur et au compartiment de la batterie ; notez que la batterie est sur le côté droit du rail supérieur



**Step 3.** Locate the motor cable & battery connector

**Paso 3.** Ubique el cable del motor y el conector de la batería

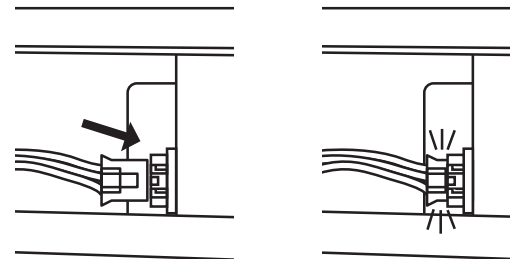
**Étape 3.** Localisez le câble du moteur et le connecteur de la batterie



**Step 4.** Connect the motor cable to the battery – push the plug at the end of the cable gently into the battery connector

**Paso 4.** Conecte el cable del motor a la batería: empuje suavemente el enchufe del extremo del cable en el conector de la batería

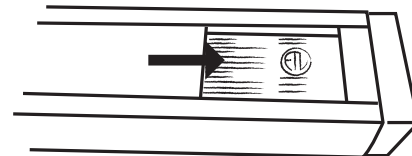
**Étape 4.** Connectez le câble du moteur à la batterie : poussez doucement la fiche à l'extrémité du câble dans le connecteur de la batterie



**Step 5.** Slide the head rail cover back into place so that it fully covers the motor & battery compartment

**Paso 5.** Deslice la cubierta del riel superior nuevamente en su lugar para que cubra completamente el compartimiento del motor y la batería

**Étape 5.** Faites glisser le couvercle du rail supérieur en place afin qu'il recouvre complètement le moteur et le compartiment de la batterie



**Step 6.** Replace the end cap

**Paso 6.** Vuelva a colocar la tapa del extremo

**Étape 6.** Remplacer le capuchon d'extrémité

