



Hemtack

ENGINEERING CHANGE ORDER

REQUEST DATE	3/7/2022	REQUESTED BY	H. AMEZQUITA	REQUESTED RELEASE DATE	3/11/2022	ECO #	ECO-00049
AFFECTED PRODUCT LINES	ROMAN SHADES						
REASON FOR CHANGE	MPTI0007 AND MPTI0014 SUPPLIER CHANGE AND LENGTH FROM 96" TO 120"						
DESCRIPTION OF CHANGE	NEW SUPPLIER: FLORID. ALSO CHANGE LENGTH FROM 96" TO 120" TO FACILITATE MANUFACTURING OF WIDE CUSTOM ROMAN SHADES. THIS WILL IMPROVE THE PROCESS (AVOID JOINING PIECES WITH TAPE AND STAPLES) AND APPEARANCE OF THE FINISHED PRODUCT.						
COST IMPACT	N/A						
DOCUMENT / PART NUMBER	OLD REV	NEW REV	DOCUMENT/ PART DESCRIPTION	CHANGE DESCRIPTION	FORM, FIT, OR FUNCTION AFFECTED <small>Yes, or No</small>	PART DISPOSITION <small>(USE AS IS) (REWORK) (SCRAP) (OBSOLETE) (RETURN TO VENDOR) (OTHER)</small>	
MPTI0007	1	2	SLAT FOR POCKET - 4MM - 96" (L)	CHANGE DESCRIPTION TO: SLAT, POCKET 120 IN L PVC WHITE	YES	USE AS IS	
MPTI0014	1	2	KINSALE BOTTOM SLAT	CHANGE DESCRIPTION TO: SLAT, BOTTOM 120 IN L PVC WHITE	YES	USE AS IS	
ADDITIONAL INFORMATION							
AFFECTED DOCUMENTS / PROCESSES (CHECK ALL THAT APPLY)							
BOM / CONFIG	<input checked="" type="checkbox"/>	PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	QC CHECKLIST	<input checked="" type="checkbox"/>	PART DRAWING	<input type="checkbox"/>
ASSEMBLY DRAWING	<input type="checkbox"/>	INSTR SHEET	<input type="checkbox"/>	PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WORK INSTRUCTIONS	<input checked="" type="checkbox"/>
ECO APPROVALS ROUTING							
APPROVER	APPROVAL REQUIRED	APPROVER NAME	APPROVAL STATUS	APPROVED ON	NOTES		
PHASE II MANAGEMENT (US - DL)	<input checked="" type="checkbox"/>	T. DAVIDSON	APPROVED	03/07/2022			
PHASE II PROD DEV (US - NY)	<input checked="" type="checkbox"/>	L. HUNT	APPROVED	03/07/2022			
MANAGEMENT (MX)	<input checked="" type="checkbox"/>	L. MONTEJO	APPROVED	03/07/2022			
QC / ENG (MX)	<input checked="" type="checkbox"/>	H. AMEZQUITA	APPROVED	03/07/2022			
IT (MX)	<input checked="" type="checkbox"/>	E. CASTELLANOS	APPROVED	03/10/2022			
PRODUCTION (MX)	<input type="checkbox"/>						
MATERIALS (MX)	<input type="checkbox"/>						

ACTIONS REQUIRED

BOM / CONFIG	<input checked="" type="checkbox"/>	WILL BE MODIFIED BY IT (MX)
PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
QC CHECKLIST	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PART DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
ASSEMBLY DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
INSTR SHEET	<input type="checkbox"/>	WILL BE MODIFIED PHASE II (USA)
PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
WORK INSTRUCTIONS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)

PICTURES, DRAWINGS, ETC.