



Hemtack

ENGINEERING CHANGE ORDER

REQUEST DATE	9/9/2021	REQUESTED BY	LEE HUNT / MARTHA SILVA	REQUESTED RELEASE DATE	9/10/2021	ECO #	ECO-00040
AFFECTED PRODUCT LINES	CUSTOM ROMAN SHADES AND SOFT PRODUCTS						
REASON FOR CHANGE	ALTERNATE VENDORS FOR MPTE0508 OUTBLACK SERENITY WHITE AND MPTE0386 LINIT REGULAR WHITE						
DESCRIPTION OF CHANGE	APPROVAL OF ALTERNATE VENDORS FOR LINING FABRICS MPTE0586 AND MPTE0386						
COST IMPACT	MPTE0386 \$1.71 USD PER YARD (HANES), \$1.35 USD PER YARD (UNITED SUPPLY), MPTE0508 \$3.77 USD PER YARD (HANES), \$2.99 USD PER YARD (ANGELS LINERS)						
DOCUMENT / PART NUMBER	OLD REV	NEW REV	DOCUMENT/ PART DESCRIPTION	CHANGE DESCRIPTION	FORM, FIT, OR FUNCTION AFFECTED <small>Yes, or No</small>	PART DISPOSITION <small>(USE AS IS) (REWORK) (SCRAP) (OBSOLETE) (RETURN TO VENDOR) (OTHER)</small>	
MPTE0508			OUTBLACK SERENITY WHITE	ALTERNATE VENDOR: ANGELS LINERS LINING FABRIC: 54" BELLA NOTTE SILKY BLACKOUT - OPTIC WHITE	NO	N/A	
MPTE0386			LINIT REGULAR WHITE	ALTERNATE VENDOR: UNITED SUPPLY LINING FABRIC: 54" HARMONY WHITE 70% POLY 30% COTTON.	NO	N/A	
ADDITIONAL INFORMATION							
AFFECTED DOCUMENTS / PROCESSES (CHECK ALL THAT APPLY)							
BOM / CONFIG	<input type="checkbox"/>	PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	QC CHECKLIST	<input type="checkbox"/>	PART DRAWING	<input type="checkbox"/>
				ASSEMBLY DRAWING	<input type="checkbox"/>	INSTR SHEET	<input type="checkbox"/>
				PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WORK INSTRUCTIONS	<input type="checkbox"/>
ECO APPROVALS ROUTING							
APPROVER	APPROVAL REQUIRED	APPROVER NAME	APPROVAL STATUS	APPROVED ON	NOTES		
PHASE II MANAGEMENT (US - DL)	<input checked="" type="checkbox"/>	T. DAVIDSON	APPROVED	09/09/2021			
PHASE II PROD DEV (US - NY)	<input checked="" type="checkbox"/>	L. HUNT	APPROVED	09/09/2021			
MANAGEMENT (MX)	<input checked="" type="checkbox"/>	L. MONTEJO	APPROVED	10/18/2021			
QC / ENG (MX)	<input checked="" type="checkbox"/>	H. AMEZQUITA	APPROVED	09/09/2021			
IT (MX)	<input checked="" type="checkbox"/>	E. CASTELLANOS	APPROVED	10/15/2021			
PRODUCTION (MX)	<input type="checkbox"/>						
MATERIALS (MX)	<input type="checkbox"/>						

ACTIONS REQUIRED

BOM / CONFIG	<input type="checkbox"/>	WILL BE MODIFIED BY IT (MX)
PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
QC CHECKLIST	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PART DRAWING	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
ASSEMBLY DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
INSTR SHEET	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
WORK INSTRUCTIONS	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)

PICTURES, DRAWINGS, ETC.