



Hemtack

# ENGINEERING CHANGE ORDER

REQUEST DATE	3/25/2021	REQUESTED BY	H. AMEZQUITA	REQUESTED RELEASE DATE	3/26/2021	ECO #	<b>ECO-00026</b>
AFFECTED PRODUCT LINES	ALL ORDERS FROM HEYBLINDS (ACCOUNT #8339)						
REASON FOR CHANGE	ADDITION OF CUSTOMER LABEL FOR HEYBLINDS (ACCOUNT #8339)						
DESCRIPTION OF CHANGE	NEW CUSTOMER IS REQUESTING THE ADDITION OF THEIR BRAND LABEL						
COST IMPACT	N/A						
DOCUMENT / PART NUMBER	OLD REV	NEW REV	DOCUMENT/ PART DESCRIPTION	CHANGE DESCRIPTION	FORM, FIT, OR FUNCTION AFFECTED <small>Yes, or No</small>	PART DISPOSITION <small>(USE AS IS) (REWORK) (SCRAP) (OBSOLETE) (RETURN TO VENDOR) (OTHER)</small>	
MEET0150	N/A	N/A	LABEL HEY BLINDS WHITE POLYPROPYLENE 2.5 X .625 IN	NEW PART NUMBER RELEASE. ADD LABEL ON BACK SIDE OF HEADRAIL.	NO	N/A	
MEET0151	N/A	N/A	LABEL HEY BLINDS PAPER 5 X 3 IN	NEW PART NUMBER RELEASE. ADD LABEL ON BOTTOM FACE OF SHIPPING BOX (CARDBOARD BOX).	NO	N/A	
FT-AV 141	1	2	PROCESS VISUAL AID: "ETIQUETADO DE CLIENTE"	UPDATE PROCESS VISUAL AID DOCUMENT	NO	N/A	
ADDITIONAL INFORMATION	<b>MEET0150:</b> ONLY APPLICABLE TO (MTM PRODUCTS). <b>MEET0151:</b> APPLICABLE TO ALL PRODUCTS						
<b>AFFECTED DOCUMENTS / PROCESSES (CHECK ALL THAT APPLY)</b>							
BOM / CONFIG	<input type="checkbox"/>	PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	QC CHECKLIST	<input checked="" type="checkbox"/>	PART DRAWING	<input type="checkbox"/>
						ASSEMBLY DRAWING	<input type="checkbox"/>
						INSTR SHEET	<input type="checkbox"/>
						PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>
						WORK INSTRUCTIONS	<input type="checkbox"/>
<b>ECO APPROVALS ROUTING</b>							
APPROVER	APPROVAL REQUIRED	APPROVER NAME	APPROVAL STATUS	APPROVED ON	NOTES		
PHASE II MANAGEMENT (US - DL)	<input checked="" type="checkbox"/>	T. DAVIDSON	APPROVED	03/25/2021			
PHASE II PROD DEV (US - NY)	<input checked="" type="checkbox"/>	L. HUNT	APPROVED	03/25/2021			
MANAGEMENT (MX)	<input checked="" type="checkbox"/>	L. MONTEJO	APPROVED	03/25/2021			
QC / ENG (MX)	<input checked="" type="checkbox"/>	H. AMEZQUITA	APPROVED	03/25/2021			
IT (MX)	<input checked="" type="checkbox"/>	E. CASTELLANOS	APPROVED	03/25/2021			
PRODUCTION (MX)	<input type="checkbox"/>						
MATERIALS (MX)	<input type="checkbox"/>						

**ACTIONS REQUIRED**

BOM / CONFIG	<input type="checkbox"/>	WILL BE MODIFIED BY IT (MX)
PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
QC CHECKLIST	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PART DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
ASSEMBLY DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
INSTR SHEET	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
WORK INSTRUCTIONS	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)

**PICTURES, DRAWINGS, ETC.**



# AYUDA VISUAL

ETIQUETADO DE CLIENTE

REVISIÓN: 1    FECHA: 9/23/2019    OPERACIÓN: ETIQUETADO DE CLIENTE    CÓDIGO: FT-AV    HOJA: 1 DE 2

## IDENTIFICACION DE CLIENTE PARA ETIQUETA DE CLIENTE



ELABORÓ: Majli Jauregui

AUTORIZÓ: Hugo Amézquita

**IDENTIFICACION DE CLIENTE PARA ETIQUETA DE CLIENTE**

