



Hemtack

ENGINEERING CHANGE ORDER

REQUEST DATE	2/11/2020	REQUESTED BY	H. AMEZQUITA	REQUESTED RELEASE DATE	2/12/2020	ECO #	ECO-00001
AFFECTED PRODUCT LINES	ROLLER SHADES						
REASON FOR CHANGE	OBSOLETE INSTRUCTION SHEET, MUST REMOVE FROM PRODUCTS						
DESCRIPTION OF CHANGE	REMOVE MEET0107 INSTRUCTION SHEET (SEE ATTACHED IMAGE) FROM ALL PRODUCTS. THIS INSTRUCTION SHEET IS OBSOLETE PER THE NEW TENSION DEVICE PLACEMENT STANDARD.						
COST IMPACT	MEET0107 SCRAP COST = \$28.35 USD (\$0.0189 USD EA X 1500 ON HAND IN WHSE)						
DOCUMENT / PART NUMBER	OLD REV	NEW REV	DOCUMENT/ PART DESCRIPTION	CHANGE DESCRIPTION	FORM, FIT, OR FUNCTION AFFECTED <small>Yes, or No</small>	PART DISPOSITION <small>(USE AS IS) (REWORK) (SCRAP) (OBSOLETE) (RETURN TO VENDOR) (OTHER)</small>	
MEET0107	N/A	N/A	ETIQUETA PRECAUCION KE USA	OBSOLETE PART – DO NOT USE	N/A	SCRAP	
ADDITIONAL INFORMATION	SEE ATTACHED IMAGE IN PAGE 3						
AFFECTED DOCUMENTS / PROCESSES (CHECK ALL THAT APPLY)							
BOM / CONFIG	<input type="checkbox"/>	PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	QC CHECKLIST	<input checked="" type="checkbox"/>	PART DRAWING	<input type="checkbox"/>
						ASSEMBLY DRAWING	<input type="checkbox"/>
						INSTR SHEET	<input type="checkbox"/>
						PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>
						WORK INSTRUCTIONS	<input checked="" type="checkbox"/>
ECO APPROVALS ROUTING							
APPROVER	APPROVAL REQUIRED	APPROVER NAME	APPROVAL STATUS	APPROVED ON	NOTES		
PHASE II MANAGEMENT (US - DL)	<input checked="" type="checkbox"/>	T. DAVIDSON	APPROVED	02/12/2020			
PHASE II PROD DEV (US - NY)	<input checked="" type="checkbox"/>	L. HUNT	APPROVED	02/12/2020			
MANAGEMENT (MX)	<input checked="" type="checkbox"/>	L. MONTEJO	APPROVED	02/11/2020			
QC / ENG (MX)	<input checked="" type="checkbox"/>	H. AMEZQUITA	APPROVED	02/11/2020			
IT (MX)	<input type="checkbox"/>						
PRODUCTION (MX)	<input type="checkbox"/>						
MATERIALS (MX)	<input type="checkbox"/>						

ACTIONS REQUIRED		
BOM / CONFIG	<input type="checkbox"/>	WILL BE MODIFIED BY IT (MX)
PRODUCT / PART SPEC	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
QC CHECKLIST	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PART DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
ASSEMBLY DRAWING	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
INSTR SHEET	<input type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
PROCESS VISUAL AIDS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)
WORK INSTRUCTIONS	<input checked="" type="checkbox"/>	WILL BE MODIFIED QC / ENG (MX)



MEET0107

MEET0107 ETIQUETA PRECAUCION KE USA